

9-13-1949

## Board of Trustees Meeting Minutes 1949-09-13

Bowling Green State University

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Proceedings, Trustees Bowling Green ~~Normal~~ College  
State

1949

MC MANUS-TROUP CO., TOLEDO, OHIO-103830

(SEAL OF BANK)

THE BANK OF WOOD COUNTY COMPANY  
OF BOWLING GREEN, OHIO

By (Signed) S. W. Bowman  
President

And (Signed)  
Secretary

President Prout reported that it will be necessary for Mrs. Stanley, our Cashier, to take a month's leave of absence to undergo an operation. Mr. Kreischer will be away from Bowling Green at approximately the same time. He requests authorization from the Board of Trustees to have Mr. Elton Ringer sign all local checks in absence of both Mrs. Stanley and Mr. Kreischer, but such authority shall not exceed beyond September 1, 1949.

Mr. Bachman presented his credentials from Governor Lausche advising his reappointment to the Board of Trustees for a five year period beginning May 17, 1949. The oath of office was presented to Mr. Bachman.

There being no further business, the Board adjourned.

djs

Attest:

E. T. Prout  
President

\_\_\_\_\_  
Secretary

Bowling Green, Ohio  
September 13, 1951

The Board met on the above date, all members present.

The minutes of the previous meeting read and approved.

The dormitory financial report was presented and studied.

President Prout read the following letter from Dr. Hissong:

State of Ohio  
DEPARTMENT OF EDUCATION  
Columbus

July 15, 1951

Dr. Frank J. Prout  
President  
Bowling Green State University  
Bowling Green, Ohio

Dear Dr. Prout:

Your letter of July 12 gives evidence once again of your willingness, with the approval of the Board of Trustees, to go far beyond what I would feel justified in presenting to you for consideration as a reasonable request for a leave of absence.

Appreciating immensely, as I do, this traditional practice of yours which involves going beyond the second mile in cooperation with the state administration, I must still confess that this same attitude of cooperation places squarely up to me the responsibility for a very difficult decision which now must be made from a purely personal point of view.

I have thoroughly enjoyed my work as Director of Education, made doubly pleasant as a result of the dynamic leadership and support which emanates from the Governor's office and the fine cooperative attitude of the members of the State Department of Education staff. On the other hand, Bowling Green is my home and I have always looked upon the assignment of State Director of Education as an interlude in my professional career as a member of the faculty of Bowling Green State University.

As you know, when I accepted Governor Lausch's invitation to become State Director of Education, I explained to him that I had no intention of remaining for the four-year period and, consequently, my leave of absence at that time was for a limited period. A change in the conditions of my leave of absence as Dean of the College of Education and as Chairman of the Committee on Graduate Instruction disturbed my plans to such an extent that there seemed to be no mutually acceptable option except continuance as Director of Education for the full four-year term.

With the return of Governor Lausche last January, the completion of the picture changed completely and I was exceedingly glad that fate had thus given me an opportunity once again to be a member of his administrative staff.

Now I am faced with a situation almost identical with the situation which prevailed when Governor Lausche called me four years ago. At that time I agreed to accept the Governor's invitation if a mutually satisfactory leave of absence could be arranged with you for subsequent approval by the Board of Trustees. As of today, if I should be faced with the necessity for making a choice between



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continuing as State Director for a full four year period as approved in your very generous letter of July 12, or my return to Bowling Green State University on September 15, in accordance with the present conditions of my leave of absence, there can then be only one answer, I will be at Bowling Green State University on September 15, ready to reestablish myself as a member of the Bowling Green State University faculty.

I have not had an opportunity to discuss the conditions of a leave of absence with Governor Lausche but on the basis of his attitude when my first appointment was made, I feel sure that he will not insist upon my making arrangements at the present time to complete a full four-year second term as Director of Education and that he will undoubtedly be agreeable to the extension of my leave of absence for a limited period. I would like to follow the suggestion, therefore, which you made last Saturday and request a continuance of absence under the same terms and conditions as now prevail in the motion passed by the Board of Trustees at its meeting following the commencement exercises in August, 1947. I am enclosing a copy of that motion revised in a form which will be satisfactory to me, provided it first meets with your approval and is then formally passed by the Board of Trustees at a meeting prior to September 15.

If this motion is approved by the Board of Trustees, I shall plan to return to Bowling Green State University either on September 15, 1950, or January 1, 1951. The only extenuating circumstances which would lead to any suggestion for a change in such a condition in the extension of my leave of absence would be the continuance in office of Governor Lausche after the expiration of his present term. As I expressed to you last Saturday, I have no desire to go through the adjustment period of a new administration be it democratic or republican.

In view of the fact that the Board of Trustees has indicated a willingness to approve your suggestion for a four-year leave of absence, I assume that upon your recommendation, any modification of your request will be likewise readily approved by the Board. If you think it advisable, I will be glad to meet with the Board of Trustees to discuss the conditions of an extension of my leave of absence in order that any final decision may be mutually satisfactory before any formal action is taken by the Board.

Yours very truly,

(Signed)

Clyde Hissong

CH:JC

Enc.

(The Enclosure:)

State of Ohio  
DEPARTMENT OF EDUCATION  
Columbus

July 15, 1951

MEMORANDUM

To: Dr. Frank J. Prout, President, Bowling Green State University

FROM: Clyde Hissong, Director of Education

SUBJECT: Suggested formal action granting extension of leave of absence

1. Original motion - August 1947

Moved by Mr. Donnell and seconded by Mr. Bachman that the appointment of Dr. Clyde Hissong as Professor of Education be extended to include the next three academic years with the understanding that Dr. Hissong is to be given a leave of absence until September 15, 1949, and that upon his return he shall assume these duties of Professor of Education at the salary indicated in the present appointment for the academic year 1947-8 which shall for the academic year 1949-50 be subject to adjustment on the same basis as all other salaries. On roll call the above motion was approved by all three members present.

2. Suggested motion - August 1949

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the appointment of Dr. Clyde Hissong be continued indefinitely (or for the next five academic years) under the same tenure rules and regulations now in effect for all members of the Bowling Green State University faculty, with the understanding that Dr. Hissong is to be given a leave of absence until September 15, 1950, which, upon his request, approved by the President of the University and submitted to the Board of Trustees not later than July 15 of any year prior to 1953, will be extended for each succeeding year, but under no conditions shall any request for such an extension be approved beyond July 1, 1953, and that upon his return to the University at the beginning of the semester following the termination of his leave of absence, he shall resume his duties as Professor of Education at the salary (\$5400 for the academic year) indicated in his appointment for the year 1947-48, which salary for the year he returns and thereafter shall be subject to adjustment on the same basis as all other salaries.

The President asked for a consideration of Dean Hissong's request for a modified leave of absence. After considerable discussion, Mr. Bachman moved that the action of the Board of Trustees at their meeting on July 11, 1949, in which a leave of absence was granted to Dr. Clyde Hissong to continue his duties as State Director of Education for a four year period from July 15, 1949, to July 14, 1953, be amended to read as follows:

"Dr. Clyde Hissong shall be granted a leave of absence for a period of four years from July 15, 1949, to July 14, 1953, with the understanding that he may elect to return to Bowling Green State University at the end of two years, - July 14, 1951. In either case he shall give notice of his intention to the President of the University sixty days before July 14, 1951, or July 14, 1953. On whichever date he may choose to return to Bowling Green, he shall assume the duties of Professor of Education at a salary of \$5400.00 for the academic year, which shall be in the following years subject to the same adjustment as all other salaries."



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The following resolution was adopted for the Issuance of Dorm S Revenue Bonds upon motion by Mr. Bachman, seconded by Mr. Schwyn. All members voting aye. Motion carried.

## RESOLUTION AUTHORIZING THE ISSUANCE OF \$40,000.00 OF DORMITORY REVENUE BONDS OF THE BOWLING GREEN STATE UNIVERSITY

WHEREAS, by authority of Section 4863-6 of the General Code of Ohio, the Board of Trustees of the Bowling Green State University is authorized to construct, equip, maintain and operate upon sites within the campus of said University, buildings to be used as dormitories for students, members of the faculty and servants of said University, and to pay for the same out of funds borrowed therefor, and to borrow funds for such purposes upon such terms as it shall deem proper, and to issue negotiable written instruments evidencing such indebtedness; and

WHEREAS, the Board of Trustees of the Bowling Green State University desires to construct, equip, maintain and operate a dormitory upon the campus of the Bowling Green State University, in the City of Bowling Green, County of Wood, State of Ohio, the title to which tract of land is in the State of Ohio - Board of Trustees of the Bowling Green State University in fee simple, and clear, free and unencumbered; and

WHEREAS, the Board of Trustees of The Bowling Green State University desires to borrow money for such purpose in the sum of \$40,000.00 and to issue promissory notes evidencing such indebtedness, and to secure the same by a pledge of the net revenues derived from the operation of the dormitories hereinafter specifically named, which is under the control of the Board of Trustees of the Bowling Green State University, including the dormitory to be constructed and equipped from the proceeds of the notes, after deducting the reasonable expenses for maintenance and operation of said dormitory, until all of the principal and interest of such notes shall have been paid,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Bowling Green State University:

SECTION 1. That in order to obtain funds for the purpose of constructing and/or equipping a dormitory for Bowling Green State University, the Board of Trustees of the said University shall issue, pursuant to the provisions of said Section 4863-6 of the Ohio General Code, its promissory notes in the sum of \$40,000.00 to be dated October 1, 1949, to be of the denomination of \$10,000.00 each, and numbered from 1 to 4 both inclusive, said notes to mature in the order as follows:

NOTE NUMBER	MATURITY DATE	AMOUNT
1	October 1, 1951	\$10,000
2	October 1, 1953	10,000
3	October 1, 1955	10,000
4	October 1, 1957	10,000

together with interest thereon at the rate of 2½% per annum, payable annually on the first day of October in each year. Both principal and interest of said notes shall be payable by check drawn against funds on deposit in the Bank of Wood County, in Bowling Green, Ohio. Said notes shall be callable at par, in whole or in part, at the option of the Board of Trustees of the Bowling Green State University on any interest payment date on and after October 1, 1950, upon thirty (30) days written notice to the registered holders of said notes.

SECTION 2. Said notes shall be in substantially the following form:

\$10,000.00	UNITED STATES OF AMERICA STATE OF OHIO	No. _____
	The Board of Trustees of The Bowling Green State University Bowling Green, Ohio	
	DORMITORY REVENUE NOTE Dated October 1, 1949	

KNOW ALL MEN BY THESE PRESENTS, That the Board of Trustees of the Bowling Green State University, of Bowling Green, Wood County, Ohio, hereby acknowledges itself to be indebted, and, for value received, promises to pay to the registered holder, but only from the revenues mentioned below, the sum of TEN THOUSAND DOLLARS on the first day of October, 1951, together with interest thereon at the rate of 2½% per annum, payable annually on the first day of October in each year until the principal sum is paid. Both principal and interest to be paid by check against funds on deposit in the Bank of Wood County, in Bowling Green, Ohio.

All payments on this note, both of principal and interest, shall be made without deduction for any tax, or any charge in the nature thereof, which the obligor may be required to pay or to retain therefrom by any present or future laws of the United States of America or of any of the States thereof.

This note is one of an issue of 4 promissory notes of like tenor and effect, except as to maturity, aggregating in amount Forty Thousand dollars (\$40,000.00) all of which notes are of even date herewith and are issued under authority of Section 4863-6 of the General Code of Ohio, and pursuant to a resolution duly adopted by the Board of Trustees of the Bowling Green State University on the thirteenth day of September, 1949. All payments on this note, both principal and interest, shall be made out of the revenues derived from the operation of the building being built from the proceeds of the sale of this note and Williams Hall after the retirement of bonds outstanding as of date of this issue.

This note and the issue of which it is a part, is callable at par, in whole or in part, at the option of the Board of Trustees of the Bowling Green State University, on any interest payment date on and after October 1, 1950, upon thirty (30) days written notice to the registered holder as recorded on the books of Bowling Green State University.

This note shall be transferable by full indorsement, acknowledged by the Business Manager of Bowling Green State University, and recorded on the books of Bowling Green State University. The payment of principal and/or interest shall be made to the recorded registered holder of this note as of September 30 preceding payment date and shall discharge the obligor in respect thereto.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by law to be done precedent to and in the issuance of this note, have been done, have happened and have been performed in regular and due form as required by law, and that in the issuance of this note the Board of Trustees of the Bowling Green State University has not violated any part of the Constitution or Statutes of the State of Ohio, or any of the Board of Trustees of the Bowling Green State University, and has not exceeded any authority conferred by the laws of the State of Ohio.



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IN WITNESS WHEREOF, the Board of Trustees of the Bowling Green State University has caused its name to be hereunto subscribed and its seal to be hereunto affixed by Mr. E. T. Rodgers, the president, and by Mr. Alva W. Bachman, its secretary, both hereunto duly authorized by its Board of Trustees on the thirteenth day of September 1949.

By \_\_\_\_\_  
President  
and \_\_\_\_\_  
Secretary

THE BOARD OF TRUSTEES OF THE  
BOWLING GREEN STATE UNIVERSITY

SECTION 3. BE IT FURTHER RESOLVED THAT the principal and interest of this note shall be payable out of the net revenues from the dormitory to be constructed and/or equipped with the proceeds of this issue of bonds. Also the principal and interest of this note shall be payable from the net revenue of Williams Hall for Women which is under the control of the Board of Trustees of the Bowling Green State University is that such net revenues for the purpose of this section and other sections of this resolution shall be held to include all rentals received from said dormitories from whatever source derived, after deduction of such reasonable expenses for maintenance of said dormitories as may be necessary to preserve the same in good repair, but only after all obligations outstanding as of the date of this issue have been retired in full.

SECTION 4. BE IT FURTHER RESOLVED, and it is hereby covenanted and agreed by said Board of Trustees of the Bowling Green State University with the holder or holders of the notes herein authorized to be issued, that it will perform all of the duties with reference to the said dormitories to be built and/or equipped with the proceeds of the noted herein authorized, required by law of Ohio and by the terms and conditions of this resolution, and said Board of Trustees of the Bowling Green State University hereby irrevocably covenants, binds and obligates itself not to pledge, mortgage or otherwise encumber any of said dormitories until all of the notes authorized and issued hereunder shall be paid in full; and it is further covenanted and agreed to maintain in good condition and to operate said dormitories and to charge and collect such rates and charges for the facilities furnished thereby within limit prescribed by law, that the income and revenues derived from said dormitories will be sufficient at all times to meet the requirements of this resolution.

SECTION 5. BE IT FURTHER RESOLVED that while any of the notes herein authorized remain outstanding, the Board of Trustees of the Bowling Green State University shall not issue any additional notes, bonds or other evidence of indebtedness payable from the revenues of said dormitories, unless the lien on the revenues of such dormitories, securing the principal of such additional bonds or other evidences of indebtedness, is made junior and subordinate in all respects to the lien securing the notes herein authorized.

SECTION 6. BE IT FURTHER RESOLVED that so long as any of said notes are outstanding, the Board of Trustees of the Bowling Green State University shall:

- (a) Maintain insurance for the benefit of the holders of the bonds herein authorized of a kind and in an amount which usually would be carried upon similar public buildings, and to pay the cost of such insurance from the gross revenues from said dormitories. Said insurance shall also be carried in sufficient amount to provide, in case of loss, for the payment of principal and interest of the bonds outstanding;
- (b) Keep proper books of record and account separate from all other records and accounts, in which complete and correct entries shall be made of all transactions relating to said dormitories;
- (c) Grant to any holder or holders of 25% of the outstanding notes herein authorized, the right of all reasonable times to inspect the said dormitories and all records, accounts and data of said University relating thereto.

SECTION 7. BE IT FURTHER RESOLVED that this resolution and the pledge of the revenues herein made shall be and remain irrevocable as long as any of said notes remain outstanding and unpaid.

SECTION 8. BE IT FURTHER RESOLVED that when said notes shall have been executed in the manner herein provided, they shall be delivered to the Secretary of the Board of Trustees of said University, who is authorized to deliver the same to the purchasers upon receipt of par price plus accrued interest to date of delivery.

SECTION 9. BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its passage.

The President presented the following bids received on this day for the construction of the S Dormitory:

## TABULATION OF BIDS FOR DORM "S"

BOWLING GREEN STATE UNIVERSITY

September 13, 1949

ESTIMATE	GENERAL	PLUMBING	HEATING	ELECTRICAL
ESTIMATE	\$28,040.00	\$4,255.00	\$2,900.00	\$2,410.00
Mosser Const. Co.	Did not bid			
Watts Const. Co.	26,754.00			
Giant Bldg. & Lbr.	27,731.00			
Steinle-Wolfe Co.	27,571.00			
E. W. File Co.		3,285.00	1,782.00	
Fred Hildebrand Co.		4,389.00	2,315.00	
Robert Carter Co.		4,528.00	2,719.00	
Gillespie Plbg. Co.		3,735.00	2,195.00	
Einheit Electric Co.				1,285.00
A. T. Emmett Co.				1,491.00
Total Estimated	\$37,605.00			
Total Bids	33,106.00			
Below Estimate	4,499.00			

The Office of the State Architect requested the acceptance of the low bids as follows:

General Contract  
Watts Construction Company \$26,754.00



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Plumbing Contract	
E. W. File	\$ 3,285.00
Heating Contract	
E. W. File	1,783.00
Electrical Contract	
Einheit Electrical Co.	1,285.00

Mr. Donnell moved that these low bids be accepted and the Director of Public Works be so notified. Mr. Kershner seconded, all voting "yes" except in the case of General Contract Mr. Schwyn did not cast his vote.

The following payrolls and changes were presented. Mr. Bachman moved that these payrolls and changes be approved, Mr. Schwyn seconded, on roll call all voting yes.

## FACULTY LIST

NAME	DEPARTMENT	RANK	1949-50	SALARY	RANK	1948-49	SALARY
Abell, Wilbur	Bus. Ad.	Assoc. Prof.		3800		(Nothing in this column indicates no change has been made)	
Acker, Gerald	Biology	Asst. Prof.		3100	---	---	
Alexander, William	Music	Asst. Prof.		3300	---	---	
Allen, Warren	Music	Asst. Prof.		3300	---	---	
Anderson, Harold	HPE	Assoc. Prof.		5750	---	---	
Andrews, Iris	HPE	Asst. Prof.		3200	---	---	
Arnold, Frank	Psych.	Asst. Prof.		3600	---	---	
Austin, Robert	Ind. Arts	Instructor		3100	---	---	
Baird, Florence	For. Lang.	Assoc. Prof.		3300	---	---	
*Balogh, Joseph K.	Soc.	Asst. Prof.		3600	---	---	
Barker, Isabel	Speech	Instructor		2500	---	---	2400
Baird, Russell	Journ.	Asst. Prof.		3100	---	---	3000
Barrell, Charles	Pol. Sci.	Professor		3900	Assoc. Prof.		3800
*Bass, Margaret	Speech (CP)	Occup. Therap.		3200	---	---	
Baynard, A. B.	For. Lang.	Asst. Prof.		3000	---	---	
*Beck, Ralph	Educ.	Assoc. Prof.		3800	---	---	
Bellard, Bruce	HPE	Instructor		3000	Asst. Inst.		2400 (4/5)
Bender, Florence	Home Ec.	Asst. Prof.		3000	---	---	
Bertodatto, Henry	Econ.	Instructor		2900	---	---	2800
Blackburn, Elizabeth	Bus. Ed.	Asst. Prof.		3200	---	---	
*Blackburn, J. Robert	HPE	Asst. Prof. (Kellog)	4500 yr.		---	---	
Boettke, Eleanor	Home Ec.	Instructor		2500	---	---	
*Boggs, A. D.	Chem.	Instructor		3100	---	---	
Bohrnstedt, Wayne	Music	Asst. Prof.		3400	---	---	3200
Bone, Robert	Art	Asst. Prof.		2100	---	---	
Bowman, D. W.	Physics	Professor		4300	Assoc. Prof.		4100
*Box, J. Richard	Econ.	Instructor		2800	---	---	
Brodie, Joan	HPE	Instructor		2700	---	---	
*Brown, Prudence	Speech (CP)	Sp. Therapist		4000	---	---	
Bruns, Henry	Math.	Instructor		2900	Asst. Prof.		3000
Buford, Joseph	Geog. & Geol.	Asst. Prof.		3000	---	---	2400
*Buford, Zola	Geog. & Geol.	Instructor		2500	Instructor		
Cheek, Carroll	Bus. Ad.	Instructor		3200	---	---	2700
Clafin, Edward	Pol. Sci.	Asst. Prof.		3500	---	---	
*Coash, John R.	Asst. Prof.	Geog. & Geol.		3200	---	---	
*Cobble, Milan H.	Eng. Dr.	Instructor		3000	---	---	
Cochran, Mary	Home Ec.	Instructor		3000	---	---	
*Coddington, Charles L.	Physics	Instructor		3000	---	---	
Coffey, J. Russell	HPE	Assoc. Prof.		3800	Asst. Prof.		3650
Collier, Ellen	For. Lang.	Instructor		2800	---	---	
*Conlin, Betty	English	Instructor		2500	---	---	
Cooke, G. W.	Bus. Ad.	Professor		4300	---	---	
Cooper, Samuel	HPE	Assoc. Prof.	4800 yr.		Instructor		4500 yr.
Cornell, Wayne F.	Math.	Assoc. Prof.		3500	---	---	
Cowgill, Paul	Eng. Dr.	Instructor		4300	---	---	
Crowley, Daniel	Gr. Arts	Professor		4300	---	---	
Currier, Jesse	Journ.	Assoc. Prof.		3500	---	---	
D'Almaine, Rachel	Biol.	Asst. Prof.		2800	Instructor		2700
Davidson, John	Bus. Ad.	Asst. Prof.		3300	---	---	3200
Davies, David	Econ.	Asst. Prof.		3100	Inst.		3000
(Jarvey), Barbara Day	Soc.	Instructor		3000	---	---	
Derrer, Emily	Music	Instructor		2700	---	---	
Dickerman, E. E.	Biology	Professor		4300	---	---	
*Ditman, Mary Carol	English	Instructor		2800	---	---	
*Drawbaugh, Betty L.	English	Instructor		2800	---	---	
Drennen, Mable	For. Lang.	Assoc. Prof.		3500	Asst. Prof.		3000
*Dunham, Vernon	HPE	Asst. Inst.		2400	---	---	
Durrin, Grace	English	Assoc. Prof.		3600	---	---	
Ecker, Richard	Music	Instructor		2800	---	---	2700
Ellis, Michael	History	Instructor		3100	---	---	
Eppler, Gertrude	HPE	Assoc. Prof.		4200	---	---	
Everly, Mary Louise	Biol.	Instructor		2900	---	---	
Fauley, Leon	Music	Assoc. Prof.		3500	---	---	
Fetterman, Barton	Math.	Instructor		2900	---	---	
*Fiscus, Edna E.	Speech (CP)	Phys. Therap.		3600	---	---	
Fitzwater, mylen	Psych.	Asst. Prof.		3500	---	---	3400
Flamm, Merle	Physics	Instructor		3000	---	---	
Fletcher, Lyle	Geog. & Geol.	Asst. Prof.		3300	---	---	
Floyd, Giles	English	Assoc. Prof.		3900	---	---	
Fornia, Dorothy	HPE	Asst. Prof.		3100	---	---	
Freeburne, Cecil	Psych.	Asst. Prof.		3900	---	---	3600
Gee, John E.	Educ.	Assoc. Prof.		4200	---	---	3900
Gesling, Martha	Educ.	Assoc. Prof.		2000 (1st sem)	Asst. Prof.		3500 (academic yr)
Gesling, Sue	Bus. Ad.	Instructor		2800	---	---	2600
*Greiner, Alice	Speech	Asst. Prof.		3200	---	---	



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Gryting, Mrs. Anna	Math.	Asst. Prof.	3100	---	---
Hackbarth, E. D.	Psych.	Asst. Prof.	3300	---	3200
Hafkin, Lee Z.	Journ.	Instructor	2900	---	---
Haggard, J. V.	For. Lang.	Assoc. Prof.	3800	---	3700
Hall, W. H.	Chem.	Professor	4300	---	---
Hammer, A. J.	Chem.	Assoc. Prof.	3900	---	---
Hamre, Harold	Biol.	Asst. Prof.	3100	---	---
Hankey, George	Bus. Ed.	Instructor	2700	---	2500
Hanna, Marcus	Chem.	Instructor	2600	---	---
Haven, Dale	Music	Assoc. Prof.	4000	---	---
Helms, Lloyd A.	Econ.	Professor	4800	---	---
Henderson, Helen	Home Ec.	Assoc. Prof.	3800	---	---
*Hepler, John	Speech	Instructor	2700	---	---
Heston, Laura	Home Ec.	Professor	4100	---	---
Hill, J. Levan	Ind. Arts	Assoc. Prof.	3700	---	3600
Himmell, Joseph	Music	Asst. Prof.	3000	Inst.	---
Hofacker, Floyd	Ind. Arts	Instructor	3100	---	---
*Holbik, Karel	Econ.	Asst. Prof.	3400	---	---
Howard, Milow	Bus. Ed.	Instructor	3000	---	---
Hruby, Eleanor	Home Ec.	Asst. Prof.	3100	---	---
Hubach, Robert	English	Asst. Prof.	3500	---	---
Huffman, Howard	Bus. Ad.	Asst. Prof.	3500	---	---
Huffman, Wayne	History	Assoc. Prof.	3600	---	---
Hutchison, R. Lynn	Biol.	Assoc. Prof.	3700	Asst. Prof.	3500
*Jaynes, Robert O.	Asst. to the Registrar		2600	---	---
Jensen, Myrtle	Music	Assoc. Prof.	3300	---	---
Jicha, Oldrich	Bus. Ad.	Asst. Prof.	3600	---	3500
Johnson, Madge	Home Ec.	Assoc. Prof.	3200	Asst. Prof.	3100
Jones, Paul	Journ.	Asst. Prof.	5000 yr.	---	---
Jordan, William	Educ.	Assoc. Prof.	3600	---	---
Joseph, John M.	Biol.	Instructor	2650	---	---
*Kaiser, Richard L.	Psych.	Instructor	2800	---	---
Kane, Howard	Bus. Ad.	Asst. Prof.	3500	---	3300
Karnes, Lowery B.	Geog. & Geol.	Assoc. Prof.	3800	---	---
*Keig, Norman	Econ.	Instructor	2900	---	---
Kennedy, J. Paul	Music	Professor	4300	---	---
Kershner, Marietta	Art	Instructor	2600	---	---
Kint, Philip	Chemistry	Instructor	2800	---	---
Knepper, Edwin	Bus. Ed.	Professor	4650	---	---
Krabill, David	Math.	Assoc. Prof.	4100	---	---
Krause, Henry	Eng. Dr.	Instructor	3400	---	3100
Krueger, Eston	Music	Asst. Prof.	3100	---	---
Lakofsky, Charles	Art	Instructor	2900	---	---
Leedy, Paul	English	Professor	6500 yr.	---	---
Leland, Lowell	English	Assoc. Prof.	3600	Asst. Prof.	3500
Litzinger, Robert	For. Lang.	Asst. Prof.	3200	On leave ---	---
*(Winegartner), Beverly L.	Soc.	Instructor	2800	---	---
*Longworth, Donald S.	Soc.	Asst. Prof.	3500	---	---
Lowerie, Samuel H.	Soc.	Professor	4500	---	---
Luedtke, Dorothy	HPE	Asst. Inst.	1800 (4/5)	---	---
Manhart, Lewis F.	Bus. Ad.	Assoc. Prof.	4000	---	3700
Mann, Patricia	Speech	Instructor	2800	---	---
Marley, Ann	Music	Asst. Prof.	3100	---	---
Martin, Clair	Chem.	Professor	4750	---	---
Mathias, Harry	Math.	Assoc. Prof.	3500	---	---
Mathias, Wilber	Psych.	Instructor	3000	On leave ---	---
*Matthews, David	HPE	Instructor	3100	---	---
Mayfield, Samuel	Geog. & Geol.	Professor	4100	Assoc. Prof.	3900
McCain, Rea	English	Professor	4600	---	---
McClelland, Adeline	Speech	Assoc. Prof.	3800	Asst. Prof.	3350
McCordock, Stanley	History	Assoc. Prof.	3900	---	3800
McCraven, Vivian	Psych.	Asst. Prof.	3100	---	---
McEwen, Merrill	Music	Professor	4500	---	---
McKay, Robert <del>Myers</del>	<del>Math.</del> Physics	Asst. Prof.	3300	---	---
McLaughlin, Gerald	Music	Instructor	2700	---	---
McLennand, William	Psych.	Instructor	3000	---	---
*McOmber, Dale	Pol Sci.	Instructor	2500	---	---
Mead, Ralph	Speech	Asst. Prof.	3400	---	3300
Meighan, John	Math.	Asst. Prof.	2900	---	---
Meister, Mrs. Audrey	Chem.	Instructor	2500	---	---
Menzi, Betty	Asst. Inst.	HPE	1800 (4/5)	---	---
Meserve, Frank	Biol.	Assoc. Prof.	3700	---	---
Miesle, F. L.	Speech	Instructor	2600	---	2500
Mikle, M. Harold	Speech	Asst. Prof.	3200	---	3100
Miller, Lewis E.	Chem.	Asst. Prof.	3500	---	---
*Miller, Mrs. Margaret	HPE	Instructor	2300	---	---
*Minch, Charles C.	Econ.	Asst. Inst.	810 (3/5 time)	---	---
Miner, Harvey	Ind. Arts	Instructor	3100	---	---
Mires, John K.	Journ.	Instructor	2900	---	---
Montgomery, O. D.	Bus. Ed.	Asst. Prof.	3200	---	---
*Moulton, Dorothy	English	Asst. Prof.	3100	Instructor	2900
Muellich, George	HPE	Instructor	4000	---	---
Muntz, Herbert	English	Asst. Prof.	3000	Instructor	2900
Muter, Mrs. Orra	Bus. Ed.	Instructor	2900	---	2800
Myers, Everett	Biol.	Assoc. Prof.	4800 (12 mo.)	---	---
Myers, Virginia	English	Asst. Prof.	3000	---	---
*Neptune, John A.	Chem.	Asst. Prof.	3300	---	---
Nielsen, Maurice	Philos.	Asst. Prof.	3600	---	3400
Nordmann, B. F.	History	Professor	4400	---	---
Nyyssonen, Paula	English	Instructor	2600	---	---
Obee, Harold	Speech	Asst. Prof.	3000	Inst.	2800
Ogg, Frank C.	Math.	Professor	5000	---	---
Ogg, Mrs. Frank C.	Math.	Instructor	2800	---	---
Ogle, Nellie	Bus. Ed.	Assoc. Prof.	3500	---	---
*Oglevee, John F.	History	Asst. Prof.	3500	---	---
Otis, Charles	Biol.	Professor	4400	---	---



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Otto, Claude E.	Bus. Ad.	Lecturer	3000 yr., 2/5 (1 sem.) ---	2700
Overman, J. R.	Math.	Professor	5980	---
Oyer, Herbert	Speech	Instructor	1760 (3/4 time) ---	2200
Parrish, Beryl	English	Instructor	2700	---
Parthum, Mrs. Ann	Home Ec	Instructor	2000	---
Payne, Alma J.	English	Instructor	2900	2800
Peterson, Don	Journl.	Instructor	2600	2400
Pickup, Mrs. A. T.	Bus. Ad.	Asst. Prof.	3300	---
Pierce, Benjamin	Bus. Ad.	Professor	5000	---
Platt, Grover C.	History	Assoc. Prof.	3800	3700
Platt, Mrs. Grover	History	Asst. Prof.	3200	---
Powell, E. C.	Ind. Arts	Assoc. Prof.	3950	---
Purdom, Martha	Home Ec.	Assoc. Prof.	3300	---
Rentola, Esko	Art	Instructor	3000	---
Rew, Cecil	For. Lang.	Professor	4200	Assoc. Prof. 4000
Richards, Karl	Art	Asst. Prof.	3000	Instructor ---
Richey, Robert	Speech	Instructor	2700	---
Riegle, Robert	Bus. Ad.	Lecturer	3300 yr., 2/5 1st sem. ---	3000 (4/5)
Roth, E. A.	Bus. Ed.	Assoc. Prof.	3888.88 (10 mo.) ---	---
*Ruland, Adrian W.	Chem.	Instructor	3000	---
Sawdy, Allen	HPE	Instructor	4000	---
*Saxe, Arthru M.	Englsih	Instructor	2900	---
Schauweker, Kenneth	Gr. Arts	Instructor	2700 (yr.)	Temp. Asst. ---
Schlender, William	Bus. Ad.	Asst. Prof.	3700	3500
Schmeltz, William	Bus. Ad.	Asst. Prof.	3700	3300
Schocke, Alice	Home Ec.	Instructor	3000	On leave ---
*Scholt, Grayce,	English	Instructor	2500	---
*Schulke, Harry W.	Art	Instructor	2900	---
Schumacher, Edward	Ind. Arts	Instructor	3000	---
Shaw, Carolyn	HPE	Assoc. Prof.	3600	---
Shipley, Clifford	Bus. Ed.	Assoc. Prof.	4100	---
Shuck, Emerson	English	Professor	4500	---
Sima, Bertil	For. Lang.	Assoc. Prof.	3700	Asst. Prof. 3600
Singer, Willard	Physics	Assoc. Prof.	4300	4100
Smith, E. T.	Speech	Professor	4500	---
*Snyder, George R.	Educ.	Asst. Prof.	3800	---
Spangler, Harry	Music	Assoc. Prof.	3800	---
Steele, Harold	Englsih	Asst. Prof.	3100	---
Steidtman, Waldo	Biology	Professor	4500	---
Steller, Warren E.	HPE	Professor	4300	Assoc. Prof. ---
*Stinson, Robert E.	Art	Instructor	3000	---
Stone, Sidney	Speech	Assoc. Prof.	3600	---
*Streibig, Donald	Speech	Instructor	1100 (1st sem.)	3500
Swanson, C. Glenn	Soc.	Professor	4300	---
Timm, Jacqueline	Pol. Sci.	Asst. Prof.	3200	3100
Tindall, Mae	Educ.	Asst. Prof.	3200	---
*Tinnappel, Harold	Math.	Asst. Prof.	3325	---
Torgerson, Mrs. Amy	HPE	Instructor	2800	---
Torgerson, Roland	Ind. Arts	Assoc. Prof.	4200	---
Trelstad, Arthur	Soc.	Instructor	3000	---
Troeger, Betty	Music	Instructor	2700	---
Tuttle, Tom H.	Philos.	Professor	4100	Assoc. Prof. 4100
Twyman, Robert	History	Asst. Prof.	3350	---
Voskuil, Harmon	Econ.	Asst. Prof.	3500	3300
Wagner, William	Educ.	Asst. Prof.	3700	---
Wankelman, Willard	Art	Assoc. Prof.	3500	Asst. Prof. 3400
Weber, J. Elliot	Chem.	Assoc. Prof.	4000	---
Weiersheuser, William	Forl Lang.	Asst. Prof.	3200	---
Wellock, Lois	HPE	Asst. Prof.	3200	---
Wenrick, J. E.	Psych.	Professor	4300	Assoc. Prof. 3900
*Whittaker, James	HPE	Asst. Inst.	2700	---
*Whittaker, Raymond	HPE	Asst. Inst.	2400	---
Whittaker, Robert	HPE	Asst. Prof.	4800	4300
Whitwer, E. Eloise	Biology	Asst. Prof.	3000	---
Wigg, Philip	Art	Instructor	2800	---
*Wilcox, Francis F.	Music	Instructor	3000	---
Wiley, Allen	Econ.	Asst. Prof.	3400	3300
Willeke, Viola	English	Instructor	2700	---
Williamson, Florence	Educ.	Professor	4300	---
Wohler, E. Harry	Math.	Asst. Prof.	3000	---
*Wright, Bernard J.	English	Instructor	2700	---
Wright, James	Psych.	Asst. Prof.	3300	3200
Yates, Hadley	Music	Asst. Prof.	3300	---
Young, Charles	Educ.	Assoc. Prof.	4200	3900
Zaugg, <del>Arthur</del> Walter	Educ.	Professor	5000	---
Zuelzke, Arthur	Music	Asst. Prof.	3600	---

ADDITIONS:

Abell, Dorothy	English	Temporary Inst.	1250 (1st sem.)	
Anderson, Robert	Music	Part-time Inst.	250 (for sem.)	
Baynard, Mrs. Henrietta	For. Lang.	Part-time Inst.	1250 (1/2 load)	
Cobble, Mrs. Nancy	English	Temporary Inst.	500 (1st sem., 2/5 load)	
Curtis, Thomas	Music	Part-time Inst.	1350 (1/2 time)	
Dennis, Herman	Music	Part-time Inst.	180 (1st. sem.)	
Hill, Mrs. Marion	English	Temporary Inst.	740 (1st sem., 3/5 load)	
Jones, Robert	Music	Part-time Inst.	575 (1st sem.)	
Kreischer, Mrs. Marjorie	English	Temporary Inst.	1500 (3/5 load)	
McLennand, Mrs. Marie	English	Temporary Inst.	1250 (1st sem.)	

\*NEW FACULTY

Bell, Grace R.  
Craun, Vivian  
Day, Marvalene

SUPERVISING TEACHERS (1949-50)  
Asst. Professor \$3200  
Asst. Professor 3200  
Asst. Professor 3500



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Lorenz, Elsie	Asst. Professor	\$3300
Pigg, Enna	Asst. Professor	3300
Roth, Alice	Asst. Professor	3300
VanDorn, Ruth E.	Asst. Professor	3200
Day, Cora Elizabeth	Instructor	3200
Eyster, Mary Lu	Instructor	3200
Winkle, Mildred	Instructor	3200
Zahrend, Barbara	Instructor	2900

SUPERVISING TEACHERS \* NEW  
(1949-50)

Arnold, Mrs. Floris	Instructor	2800
Bigelow, Mrs. Maudell	Instructor	2500
Bowersox, Catherine	Instructor	3200
Mulholland, Dorothy	Instructor	3200
Sima, Mrs. Bernice	Instructor	3000
Wilson, Lillian Scott	Instructor	3250

LIBRARY STAFF --- (1949-50)

Ellis, Catherine	Acquisitions Librarian	\$2900 yr.
Kaiser, Evalyn L.	Library Assistant	800 ( $\frac{1}{2}$ time)
Kilmer, Ruth	Periodical Librarian	2800 yr.
King, Ruby L.	Assistant Librarian	2800 yr.
Leedy, Paul F.	Head Librarian & Professor	5000 yr.
Merrell, Virginia	Circulation Manager	2500 yr.
Richards, Sylvia	Reference Librarian & Instructor	3000 yr.
Stockton, Dorothy	Library Assistant	1500 yr.
Stone, Hubert P.	Reference Librarian & Instructor	3200 yr.
Stone, Ranghild N.	Library Assistant	800 ( $\frac{1}{2}$ time)
Yocom, Margaret	Associate Librarian & Assoc. Prof.	3300 yr.

GRADUATE ASSISTANTS --- (1949-50)

Allison, Darrell	Biology	\$740
Balske, Robert J.	Biology	740
Chambers, Mrs. Robert	English	740
DeLancy, Howard R.	Bus. Ad.	740
Diaz, Clemencia	For. Lang.	740
Drain, Richard E.	English	740
Eardley, Charlotte	History	740
Fleming, John W.	English	740
Folts, Phyllis A.	Library	740
Gronberg, Evelyn	Speech (Correction)	740
Hauptrecht, Paul	Education	740
Himmelberger, Mark	History	740
Jordan, Robert	Biology	740
Juszli, Frank	Mathematics	740
Kansky, Eugene W.	Biology	740
Klapp, Carolyn	Speech (Correction)	740
Klein, Winifred M.	Psychology (Clinic)	740
Knepper, Mrs. Ada	Education	740
Kruse, Robert W.	Bus. Ed.	740
Lemmerman, Marcia	Reading Clinic	740
Marous, R. S.	Economics	740
McLean, Robert T.	Chemistry	740
Mendez, Frank S.	Mathematics	740
Minch, Mrs. Mary	Speech and Hearing	740
Minnich, Max	Physical Education	740
(Taylor), Elaine Nelson	Women's HPE	740
Papps, Elizabeth	Library	740
Pearce, William J.	Biology	740
Randels, Robert M.	Education	740
Reisman, Marvin	Psychology	740
Reynolds, Eugene C.	Speech	740
Rose, Robert B.	Psychology (Clinic)	740
Shaw, John	Industrial Arts	740
Silver, Charles	Education (Clinic)	740
Smith, Jean M.	Speech Correction	740
Stark, Edward A.	Psychology	740
Taylor, John E.	Psychology	740
Thayer, Donal Wayne	Physical Education	740
Williams, Nelson	Political Science	740
Yeager, Raymond	Speech	740
Yoakam, William	English	740

STUDENT ASSISTANTS --- (1949-50)

Bache, Joan	Psychology	\$450
Blanco, Ralph	Psychology	450
Colebank, Henry W. Jr.	German	400
Comer, Curt E.	Biology	450 plus fees in department
Diaz, Joanne	President's Office	300
Fawcett, Robert J.	Chemistry	200 (1st sem.)
Greiner, Gilberte	Forl Lang.	400
Herge, Norma	Art	450 plus fees in department
Huffman, Dale	Art	450 plus fees in department
Johnson, Gerald	Geog. and Geol.	400
Kline, Fred	Art	450 plus fees in department
Kos, Elizabeth	News Bureau	360
Krieger, Ana Luisa	For. Lang.	350



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Krugh, Ned D.	Chemistry	\$200 (1st semester)
Lyon, Frank L.	Biology	450 plus fees in department
Mark, Marianne	Biology	450 plus fees in department
McDaniels, Jeanne	Psychology	450
Muldovan, George	Art	450 plus fees in department
Mulewski,	Music	50 (1st semester)
Murphy, Gerald	Psychology	450
Pohlod, Ilona	Chemistry	200 (1st semester)
Sautter, Janet	Art	450 plus fees in department
Shumaker, William H.	Chemistry	200 (1st semester)
Soderberg, Richard J.	Biology	450 plus fees in department
Stroh, Donna	Chemistry	200 (1st semester)
Walters, Verne	Psychology	450
Warner, Forrest S. Jr.	Biology	450 plus fees in department

HOUSE MATRONS 1949-50

Alpha Tau Omega	Mrs. George A. Carson	\$40
Delta Tau Delta	Mrs. Marie B. Thompson	40
Kappa Sigma	Mrs. Edith P. Arthur	40
Phi Delta	Mrs. Willard Wankelman	40
Pi Kappa Alpha	Mrs. R. B. Ryer	40
Sigma Chi	Mrs. Margaret F. Smith	40
Sigma Nu	Mrs. Esther B. Hayne	40
Alpha Chi Omega	Mrs. John Smith	40
Alpha Gamma Delta	Mrs. Elsie T. Lehmann	40
Alpha Phi	Mrs. Lucile A. Culbert	40
Alpha Xi Delta	Mrs. Melva K. Webb	50
Chi Omega	Mrs. Lillian Gernert	40
Delta Gamma	Mrs. C. E. Gustaveson	50
Gamma Phi Beta	Mrs. Eva Farmer	40
Kappa Delta	Mrs. John Sutton	40
Phi Mu	Mrs. Kathryn Simpson	40
Sigma Rho Tau	Mrs. Eleanor Estep	40
Theta Phi	Mrs. Everett C. Myers	40
Kohl Hall	Miss Christina Wahl	300
North Dorm	Mr. Harmon Voskuil	140
Shatzel Hall	Mrs. Helen Rhonehouse	75
Williams Hall	Mrs. Ada Chamberlain	65
W. I. S.	Mrs. Marie B. Dirk	40

The following list is the Faculty Payroll with salaries for the three weeks of our post summer session, 1949; started August 8, 1949.

NAME	TITLE	RATE PER WEEK	RATE PER 3 WEEKS
Joseph Balogh	Asst. Prof.	\$ 95.00	\$285.00
Gilbert Cooke	Professor	105.00	315.00
Lyle Fletcher	Asst. Prof.	95.00	285.00
Dorothy Fornia	Teacher Supervisor		250.00
Wayne Huffman	Assoc. Prof.	100.00	300.00
William Jordan	Assoc. Prof.	100.00	300.00
John Mires	Instructor		36.25 - one week
Frank Miesle	Instructor		41.66 - one week
H. G. Steele	Asst. Prof.	95.00	285.00
Arthur Trelsted	Instructor	90.00	270.00
Allen Wiley	Asst. Prof.	95.00	285.00
John E. Gee	Assoc. Prof.		100.00
James B. McQuown	Assoc. Prof.		100.00
James C. Wright	Asst. Prof.		30.00
Virginia Platt	Asst. Prof.		100.00
D. J. Crowley	Professor		315.00 - 3 weeks
Robert Balske	Graduate Assistant		130.00 - 4 weeks

Changes on Faculty Payroll (August):

Everett C. Meyers continued on Faculty Payroll for another twelve academic months, total yearly salary \$4800.00.

Kenneth H. Schauweker continued on Faculty Payroll for another twelve academic months, total yearly salary \$2700.00.

J. K. Raney set up for twelve summer weeks, total for 12 summer weeks, \$1192.50; 397.50 per 4 weeks.

Please make the following payroll changes for the month ending August 31, 1949:

Increases (Civil Service):

Imogene Flowers, automatic increase of \$144.00 per year, total yearly salary \$1554.91  
Betty Jo Jackson, automatic increase of \$144.00 per year, total yearly salary \$1554.91  
Maryhelen Jacobs, automatic increase of \$144.00 per year, total yearly salary \$1554.91  
Tita Johnson, automatic increase of \$156.00 per year, total yearly salary \$1488.73  
Virginia Lindemeyer, automatic increase of \$120.00 per year, total yearly salary \$1530.91  
Madonna Miller, increase of \$240.00 per year, total yearly salary \$1928.27  
Mary A. Miller, automatic increase of \$156.00 per year, total yearly salary \$1588.73  
Vivian Miller, increase of \$120.00 per year, total yearly salary \$1611.80  
Janis E. Seibel, automatic increase of \$144.00 per year, total yearly salary \$1554.91  
Margie G. Smith, increase of \$240.00 per year, total yearly salary \$2025.95  
Marjorie R. Stout, increase of \$120.00 per year, total yearly salary \$1697.47  
Phyllis Voorhees, increase of \$1440.00 per year, total yearly salary \$1554.91



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Virginia Waltz, increase of \$120.00 per year, total yearly salary \$1762.21  
Hilda Wentland, increase of \$144.00 per year, total yearly salary \$1576.73

Harry Dick, increase of \$100.00 per year, total yearly salary \$2597.62  
John R. Neifer, increase of \$150.00 per year, total yearly salary \$2297.50

Return from Leave of Absence (Civil Service):

Henry R. Wildens returned from a leave of absence for July, one month

Resignations (Civil Service):

Martha Byrn, resigned at the end of working day, August 12, 1949  
Margaret B. Haas, resigned at end of working day, August 11, 1949  
Angela Boehler, resigned at end of working day, August 13, 1949

New Employees (Administrative):

Dorothy Stockton, started August 1, 1949, total yearly salary \$1500.00  
Thelma H. Smith, started August 1, 1949, total yearly salary \$1616.91

Increases (Administrative):

Irene Haupricht, increased \$120.00 per year, from \$1560.00 to \$1680.00 per year  
Theresa Stockner, increased \$120.00 per year, from \$1410.91 to \$1530.91 per year

Resignation (Administrative):

Kathryn Gecoevets, resigned at end of working day, July 31, 1949

Continuation on Payroll (Administrative):

Helen B. Rhonehouse continued on payroll for one week in August to receive \$25.00 for board which she furnished instead of eating at the Commons  
Dr. Brown to continue on payroll for the month of August, to receive a month's vacation at full pay

Returns from Leaves of Absence (Administrative):

Ruth Wales returned from a two weeks leave of absence  
Virginia Merrell returned from a leave of absence for July, one month

Decreases (Administrative):

Evalyn Kaiser reduced from full-time to half-time --- \$1600.00 per year to \$800.00 per year

President Prout reported that Mr. Brackney of the Brackney Construction Company of Bowling Green had reported that he would be able to procure approximately 1,000 loads of dirt suitable for fine grading at \$4.35 per load of approximately 5 cubic yards each. With the completion of Dorms 8 and 9 we shall need approximately 600 loads in that area, also approximately 100 loads in the immediate vicinity of the Fine Arts Building and perhaps 50 loads in the Emergency Dorm area. It is very difficult to procure dirt and this price seemed very reasonable. He requested the Board of Trustees to approve the purchase of this dirt at the price given. It was moved by Mr. Bachman, seconded by Mr. Schwyn the University proceed with the purchasing of approximately 1,000 loads of dirt from the Brackney Construction Company at \$4.35 per load.

All members voted aye.

Motion carried.

President Prout reported that the construction of the Science Building was moving very well and that we hoped to have the building completed some time during the summer so that it could be occupied the opening of the fall term next year. He reported that we have encountered a number of difficulties, none of a major nature. However, it was necessary to issue a number of change orders to the general contractor. The largest up to the present time is for approximately \$4300.00 for additional rock excavation to insure a firm foundation for the column footers. There is also a matter of approximately \$1500.00 for additional hardware because of our inclusion of the basement in the contract for which hardware was not originally specified. He reported that Mr. Kreischer informed him that there were approximately \$8000.00 worth of change orders pending and that a transfer of funds should be made from the Federal Rotary account to the Science Building account.

It was moved by Mr. Kershner, seconded by Mr. Donnell that Mr. Kreischer be instructed to transfer whatever funds are necessary to meet any change orders which may come up incidental for the construction of the Science Building.

All members voted aye.

Motion carried.

President Prout also reported that \$8000.00 which was borrowed from our Federal Rotary account in April, 1946, in favor of the Bookstore to enable prompt payment of invoices could now be restored to the Federal Rotary account.

President Prout further reported to the Board of Trustees that the Business Office has been ~~from~~ encountering considerable difficulty in processing part time payrolls which are to be paid from State appropriated funds. Mr. Kreischer recommended that the Board of Control be requested to authorize the approval of a local petty cash account to be deposited in the Bank of Wood County in an amount not to exceed \$8000.00. This petty cash account would then be reimbursed from State appropriations after each payroll has been met. This will enable all pay checks to be distributed five days after the end of the pay period.

It was moved by Mr. Schwyn, seconded by Mr. Kershner that Mr. Kreischer be instructed to request the Board of Control for transfer of \$8000.00 from Federal Rotary account to a local petty cash account in the Bank of Wood County to be used primarily for making payment to part time employees and student help.

All members voted aye.

Motion carried.

President Prout reported that when Dorms 8 and 9 were originally designed provision was made for future kitchens and dining rooms. The kitchen was not completed, as at that time we thought that the men living in these buildings would not wish to operate a dining room. Since that time the completion of the kitchen in Dorm #9 has been approved and the work completed. We now have a request from the students that the kitchen in #8 be completed so that they might operate the dining room. The total cost for installing



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the necessary equipment in the kitchen would be approximately \$2300.00. He requested that if this meets with the approval of the Board that a change order will be issued for the necessary changes. It was moved by Mr. Schwyn, seconded by Mr. Kershner, that an extra order be issued the contractor for the completion of a kitchen and dining room in #8 similar to that done in #9 at an estimated cost of approximately \$2300.00.

All members voted aye.

Motion carried.

President Prout reported that of the \$80,000.00 bond issue for Dorms R & W the University could call between \$20,000.00 and \$25,000.00 on October 1st. Furthermore, that some additional bonds could be purchased from accumulated cash. President Prout as trustee for the Moseley estate reported that he was planning to purchase the \$40,000.00 revenue notes for Dorm S and would be willing to sell back to the University an approximate amount of bonds for Dorms R and W. It was moved by Mr. Bachman, seconded by Mr. Rodgers, that the University call and retire approximately \$20,000.00 to \$25,000.00 of Dorms 8 and 9 bonds and that it purchase whatever bonds it could from surplus funds and that Dorm S notes be sold to the Edwin L. Moseley estate.

All members voted aye.

Motion carried.

President Prout reported to the Board that there are two changes in the catalog which are to be acted upon by the Board of Trustees so that the catalog may be considered official and correct in every respect. The changes are as follows:

## 101 Orientation - 0 credit

Required of all freshmen and transfer students, personality development and personal adjustment to college environment. Laboratory fee of \$1.00.

## 101 General Geology

The description was correct but the \$1.00 laboratory fee was omitted. This was an error in printing the catalog.

It was moved by Mr. Schwyn and seconded by Mr. Donnell that the above corrections be made and that they be considered a part of the official course offerings and fees for the University for the fall semester starting September 19, 1949.

All members voted aye.

Motion carried.

The President indicated that the enrollment prospects were for about 4400 students.

There being no further business, the Board adjourned.

djs

Attest:

E. T. Prout

President

Alva W. Bachman

Secretary

Bowling Green, Ohio  
October 19, 1949

All members present. Minutes of the previous meeting were read and approved.

President Prout reported the results of the bids taken October 19 for the practice music hall as follows:

## GENERAL CONTRACT

Estimate: \$42,150.00

Mosser Construction Company, Fremont, Ohio	\$50,935.00
Steinley Wolfe Company, Fremont, Ohio	62,514.00
Geist Company, Columbus, Ohio	53,745.00
Watts Construction Company, Toledo, Ohio	65,565.00

## PLUMBING CONTRACT

Estimate: \$ 4,264.00

E. W. File, Lima, Ohio	\$ 3,546.00
Hildebrand Company, Toledo, Ohio	5,299.00

## HEATING CONTRACT

Estimate: \$ 6,614.00

E. W. File, Lima, Ohio	\$ 3,950.00
Hildebrand Company, Toledo, Ohio	6,132.00

## ELECTRICAL CONTRACT

Estimate: \$ 3,172.00

Einheit Electric Company, Parma, Ohio	\$ 1,850.00
A. T. Emmett, Inc., Port Clinton, Ohio	2,945.00
Bowling Electric Company, Lima, Ohio	4,997.00

President Prout recommended that in view of the above bids the Director of Public Works should be instructed to prepare contracts to the Mosser Construction Company, E. W. File Company for plumbing and heating and the Einheit Electric Company. He further reported that it would be necessary to secure permission from the Board of Control to award to the Mosser Construction Company inasmuch as it exceeded the filed estimate. Furthermore, that we had \$55,000.00 in the appropriation and that the total of all bids runs \$60,281.00; therefore additional funds should be made available from the Federal Rotary account in the approximate amount of \$6,000.00. It was moved by Mr. Bachman, seconded by Mr. Kershner, that President Prout